

# Recital Ticket Order Form

*“Help Wanted”*

*Saturday, May 18th, 2019*

*\*12PM and 5:30PM\**

North Reading High School

1. Send completed form to:  
*Jim Norkum, 18 Meade Rd. North Reading, MA 01864*
2. Place order and payment in the mail on **Friday, April 12th**.
3. Please include your check payable to: *The Dancing School*
4. If you would like your tickets returned to you by mail, please include a self-addressed stamped envelope. Otherwise, you may pick up your tickets at dress rehearsal.
5. If you have any guests with mobility issues, please write your request on the form and write “Attn: accessible seating” on the envelope so that your order can be processed accordingly.
6. Please indicate if you are ordering tickets with another family (i.e. cousins etc)
7. See “Ticket Order FAQ’s” attached or on the website under “Recital” or email the studio with any questions.

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Student’s Name \_\_\_\_\_

\_\_\_\_\_ Tickets to the Afternoon (12:00) Show x \$24 = \$\_\_\_\_\_ (Total for Aft)

\_\_\_\_\_ Tickets to the Evening (5:30) Show x \$24 = \$\_\_\_\_\_ (Total for Eve)

\_\_\_\_\_ TOTAL TICKETS for \$\_\_\_\_\_ (Checks payable to: The Dancing School)

Please indicate any seating requests for guests who use a wheelchair or have other mobility issues. Please specify if guest is able to walk up or down any steps:

Contact email: \_\_\_\_\_

# **Recital Ticket Ordering FAQ's**

## **1. How do I order my tickets?**

Download and print the order form. Send the completed form and payment to the address listed.

## **2. When do I send in my form?**

Place your order in the mail on *Friday, April 12th*.

## **3. How are the tickets processed?**

To keep the assigning of seats random and fair, the ticket coordinator will receive the envelopes from the mail and number them in the order they appear in the box that day.

## **4. I am going on vacation before the 12th. Should I mail my order earlier?**

Any orders that arrive early will be placed at the bottom of the pile of envelopes that are received on 4/13. It might be a better bet to ask a friend to mail your order for you.

## **5. Does my dancer need a ticket?**

If the child is only in one Act and requires his or her own seat to watch the rest of the show, then they will need a ticket. Dancers are also welcome to remain backstage for the rest of the show. Our adult alumni and some of the teachers will be supervising the younger students.

## **6. How do I know which show and act my child is in?**

To see which show your child is in, please refer to the original fall schedule located on our website. Under each class, next to the teacher's name there is an "A" for afternoon show and an "E" for evening. Under the "Recital" page of our website, there is also a chart explaining which show each class is in and a complete list of the show line-up to see which half of the show each dance is in.

## **7. Does my infant/toddler require a ticket?**

Children under 2 years old do not need a ticket if the child will be remaining in your lap for the duration of the show.

## **8. Is there a limit on the number of tickets I can order?**

We can only guarantee a total of 10 tickets per family until all orders have been processed. Any ticket orders with more than 10 will be given their first 10 during their random lottery assignment. After the first week ticket orders are processed, we will fulfill any remaining ticket requests for those customers who ordered more than 10. We cannot guarantee tickets to people who send in their ticket forms after April so please do not wait to order!

**9. If I need more than 10 tickets, should I order them all at once?**

Yes. Our ticket coordinators will do their best to grant all orders over 10 and seat them together. Ticket orders that are *sent more than a week later* than the send date cannot be guaranteed, especially if you've requested more than 10.

**10. How will I receive my tickets?**

To receive your tickets at home, please include a self-addressed stamped envelope with your ticket order. Any orders without an envelope, can be picked up at the box office at dress rehearsal. If you would prefer to pick your tickets up, do not include an envelope.

**11. Do you have accessible seating available?**

Yes. The seating at NRHS is stadium-style and the main entrance is at the top of the auditorium. If you have a guest who is unsteady on his or her feet and would prefer not to walk down too many stairs to their seat, please write "Attn: Handicapped Seating" on the outside of your envelope so that we may process your order accordingly. Please do so also if you require handicapped seating for a wheelchair. On your order form, please indicate whether you need an empty spot for a wheelchair, or an easily accessible seat. There is an elevator available to any guests who need it. Please be as detailed as possible when requesting accessible seating so that our ticket coordinators can give you seats that meet your needs.